

The AfterSchool Club Ltd

Newsletter

January 2011

Welcome to all our new parents and children. Please do not hesitate to contact me at the club or at home if you have any problems or worries, however small. We are grateful for any comments or suggestions made in order that we can continue to improve our services to you and your children.

EMAIL: Could parents who have not already done so, give me an email address for correspondence, invoices etc as this is a more cost effective and efficient way of getting information to parents.

ON LINE BOOKING SYSTEM: We are working on developing an online booking service which hopefully will go live this Spring. This will enable parents to make their own bookings, cancellations, additions etc. I hope that this will be more convenient to parents and cut down on administration.

SNOW POLICY:

BREAKFAST CLUB: A DECISION WILL BE MADE BY 8PM AND POSTED ON OUR WEBSITE. IF IT SNOWS HEAVILY OVERNIGHT WE WILL NOT BE OPEN.

AFTERSCHOOL CLUB: AS FAR AS POSSIBLE WE WILL FOLLOW INDIVIDUAL SCHOOLS LEAD AS TO WHETHER WE ARE OPEN. HOWEVER A JUDGEMENT WILL BE MADE BY 11AM AND POSTED ON OUR WEBSITE AS TO WHETHER IT IS FEASIBLE FOR US TO OPEN DUE TO WEATHER CONDITIONS. IF WE CONSIDER IT DANGEROUS WE WILL NOT BE ABLE TO COLLECT YOUR CHILD. IF WE ARE CLOSED THE CHARGE IS HALF THE USUAL COST. ADJUSTMENT WILL BE MADE TO THE NEXT INVOICE.

HERTS QUALITY STANDARDS

We are very happy to confirm that we have received this award for the third time.

QUALIFIED STAFF

I am very proud to tell you that out of the 11 ladies working at TASC 9 now hold their NVQ Level 3 and 2 their NVQ level 2. This makes us the After School Club with the most qualified staff working at any one time. We will continue to take relevant training. I hope this reassures everyone that we continue to strive to remain the best!

EYFS CHILDREN (reception children)

I hope all children know their key workers and that parents have had a chance to talk to their children's key workers too. If you are in any doubt about the process please contact me and I will go through it with you.

END OF TERM EARLY COLLECTION

We always collect the children early when the schools closed early at the end of term. We also collect early from Harvey Road when they close early for parents evening.

BREAKFAST CLUB

The Breakfast Club is open every school day from 7.30 am. We are located at our Mill End address and also at Croxley Green Community Centre. Our numbers are gradually increasing and we would love you to give us try, the cost is £4.50 (£4.25 for siblings) per day which includes breakfast and a lift to school!

AFTERSCHOOL ACTIVITIES

We will collect children from after school activities from the Mill End schools and Rickmansworth Park but you must check with Debby **BEFORE** booking the activity. It may be that we are already committed elsewhere and cannot collect your child.

HOLIDAYS

We are now taking bookings for the February half term, booking forms are available on request. We are getting busier and busier during the holidays and booking as early as possible is a good idea. If you haven't tried us yet, give us a go, we offer full days, half days and part days. We are open from 8.15 am to 6.00 pm. Prices are at the Club or on the website www.theholidayclub.net

ILLNESS

Children who suffer with **Asthma** should have an inhaler at The AfterSchool Club for emergencies.

Medicines – we can only administer medicines if we have written consent from parent/guardian. Medicines have to be in the original container with the dosage and child's name on. Calpol can now be given but consent has to be given.

Please do not expect us to look after children who are unwell. We take the same view to vomiting and diarrhoea as the schools – 48 hours must elapse from the last episode before they can return to us. This is to stop infecting other children and staff. **If your child becomes sick whilst in our care you need to be able to collect your child within 20 minutes. If this is impossible for any parent because of travelling time etc you must find someone you can trust who can collect your child for you. Arrange it now before it becomes a problem.**

USUAL GRUMBLES:

PLEASE NAME ALL ITEMS OF CLOTHING – ESPECIALLY SHOES AND PLEASE CHECK YOUR CHILD HAS THE CORRECT SHOES BEFORE LEAVING THE BUILDING.

PLEASE LET ME KNOW IF YOUR CHILD/REN IS NOT ATTENDING FOR ANY REASON: This is at the moment one of our main areas of concern – parents forgetting to let us know well in time. It really isn't much help calling me at 3.15 when the schools are coming out, please let me know as soon as possible preferably before 10am. It wastes our time and the schools if we have to be searching for a child who has gone home with someone else or who is not in school.

Car Park – Please bring your car right into the car park and do not block the entrance, I know this means you will sometimes get blocked in for a few minutes but please be patient. When you take your children to the car please do not let them run off – it is very busy at times and no one wants to see a child run over. So Please Take Care In The Car Park! Please do not park on grass verges as it is illegal and upsets our neighbours.

With the increase in the number of children we are looking after comes the opportunity to offer new and exciting activities. We are always looking to make positive changes and welcome parents' input. If you have any ideas let us know.

We look forward to continuing to offer you good quality childcare and thank you for trusting us with your children.

Kind regards,

Debby Tindall